

GRACE PLAYSCHOOL REGISTRATION INFORMATION- 2011- 2012

(Please keep this page for your reference)

WELCOME TO GRACE PLAYSCHOOL!

GRACE PLAYSCHOOL has offered quality services for young children for more than 20 years. The goal of our curriculum is to introduce children to a variety of experiences through which they will learn life skills in an enjoyable Christian atmosphere. Among activities offered are stories, games, arts and crafts, science, outdoor activities, and field trips within the community.

Three year-olds are introduced to academic concepts, and in the four and five year-old classroom there is more emphasis on preparing young children for their kindergarten experience.

Application Process-

- Fill out both sides of the application form, including the enrollment agreement.
- Send the completed application, along with your non-refundable \$ 45 registration fee to:

**Grace Playschool
% Mari Royer, Treasurer
PO Box 516
Centre Hall, PA 16828**

Enrollment –

- Anyone may apply after March 1 of the spring prior to enrollment.
- All applications are prioritized according to the date of the postmark on the envelopes of registration forms received with the registration fee.
- However, Children of Grace United Methodist Church members are given priority for Playschool classes if their applications are postmarked by April 1.
- By June 1 you will be notified whether your child has been enrolled.
- A parent meeting is held in August where more detailed information will be shared.
- Parents must re-enroll each year their child attends.

Tuition Costs & Payment-

- 2 day per week classes cost \$ 70 per month, 3 day per week classes cost \$95 per month.
- These fees spread out the costs over the entire 9 months, and take into consideration that there are varied actual days of classes each month.
- Payments are due the first of each month. If not paid by the 10th day of the month, a \$10 late fee is assessed.
- Tuition is not refundable.
- If two children from the same family are enrolled at the same time, a 10% discount is given on tuition costs.

Our Calendar – We follow the calendar of Penns Valley School District, with these exceptions:

- Our classes begin the first Monday following Labor Day, and end May 31.
- We close for weather situations when the School District is closed.
- Should the School District call for a 2 hour delay, class time will run from 10:00 to 12:30.

Class Schedule -

- 3 year-old classes run from 8:30 – 11:20 am
- 4/5 year-old classes run from 8:30 to 11:30 am

Class Sizes -

- A maximum of 12 students will be enrolled in classes of 3 year –olds ;
- a maximum of 16 in classes of 4 year-olds.
- We reserve the right to not hold a class with an enrollment less than 7.

Toilet Training --

- All children enrolled are expected to be toilet trained.
- We fully realize that preschoolers do have occasional bathroom accidents.

Questions?

- If you have questions, please contact Tammie Shuey, Grace Church Secretary.
- Phone 364-1701 or email gumc127@verizon.net
- Office hours at the church are Monday through Friday, from 8 until noon.

GRACE UNITED METHODIST PLAYSCHOOL
127 South Pennsylvania Avenue, Centre Hall, PA
814-364-1701 or gumc127@verizon.net

APPLICATION FORM 2011-2012 SCHOOL YEAR

Child's full name _____

Circle one: Male Female Date of birth _____

Please indicate your first and second choices for class placement below:

- _____ 3 year-old class on Tuesdays and Thursdays
- _____ 3 year-old class on Mondays, Wednesdays, and Fridays
- _____ 4 /5 year- old class on Tuesdays and Thursdays
- _____ 4/5 year –old class on Mondays, Wednesdays and Fridays

*(Your child should be 3 years old by September 1 for 3 year-old classes,
and at least 4 by September 1 for 4 / 5 year-old classes)*

When possible, we enroll children with special needs such as speech, hearing, developmental delays, and allergic or medical conditions. Please list any that apply to your child _____

Parent/Guardian _____

Relationship to child _____

Mailing Address _____

Preferred Phone number _____ home _____ cell _____

Preferred Email _____ home _____ work _____

Parent/Guardian _____

Relationship to child _____

Mailing Address _____

Preferred Phone number _____ home _____ cell _____

Preferred Email _____ home _____ work _____

We are members of Grace UMC, Centre Hall Circle: Yes No

ENROLLMENT AGREEMENT

I wish to enroll my child at Grace Playschool.

- I have included my registration fee of \$ 45, understanding that it is not refundable.
- **I will provide proof of immunizations in compliance with state regulations prior to my child's first day of classes**
- I take full responsibility for the transportation of my child to and from the Playschool
- I understand that if I am more than 10 minutes late in picking up my child, I may be assessed a fee of \$ 10 for each occurrence.
- I will provide a nutritious snack and drink for children in my child's class approximately once per month, as requested by my child's teacher.
- I will pay tuition before the 10th day of each month and I agree to pay a \$10 late fee in any month where payment is later than the 10th.
- If I find it necessary to withdraw my child from Grace Playschool, I will give the teacher written notice as soon as possible.

I hereby apply to enroll my child at Grace Playschool and agree to the above responsibilities as his/ her parent/ guardian

_____ Date_____

_____ Date_____

This sheet must be sent in with your registration fee.